

## Schedule of Executive Decisions

Wyre Borough Council's Schedule of Executive Decisions lists the "**key decisions**" that we expect the Council's Executive (the Cabinet and individual Portfolio Holders) to take over the coming months and any decisions that they will take **in private** because they will be discussing **confidential** or **exempt information**.

Details of all such decisions are published on the Schedule at least 28 days before the decision is due to be taken, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Where it is not possible to give 28 days' notice of a key decision that is to be made or a decision that must be taken in private, Cabinet or the Portfolio Holder will publish the reason(s) why.

In the spirit of open government, we may also include other upcoming executive decisions that do not require 28 days' notice in this Schedule.

If you want further details about any of the impending executive decisions or if you wish to make representations to the decision maker before the decision is taken, you will find the name and details of the council officer that you need to contact in the right-hand column.

### What is a "key decision"?

A key decision is an executive decision that is likely to result in "*significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates*" ("significant" has been defined as £100,000 or more) and/or likely to be "*significant in terms of its effects on communities living or working in an area comprising of two or more wards of the borough*".

### What is confidential or exempt information?

**Confidential information** is any information that the council is *not permitted* to disclose to the public for legal reasons.

**Exempt information** includes things like information about a person or information that could reveal an individual's identity. It can also include details of consultations or negotiations that relate to labour relations and information connected with the prevention and detection of crime. All the different categories of exempt information are described in Part 4.02 of the council's Constitution and Cabinet *may decide* to exclude the public from meetings if it is likely that exempt information would be disclosed.

For any other information about the Schedule of Decisions or to make representations for a decision that we anticipate will be taken in private to be considered in public, e-mail [democratic.services@wyre.gov.uk](mailto:democratic.services@wyre.gov.uk) or write to Democratic Services, Civic Centre, Breck Road, Poulton-Le-Fylde FY6 7PU.

### The members of the Cabinet and their portfolios are

Cllr David Henderson *Leader of the Council*

Cllr Michael Vincent *Resources and Deputy Leader*

Cllr Roger Berry *Neighbourhood Services and Community Safety*

Cllr Lynn Bowen *Leisure, Health and Community Engagement*

Cllr Simon Bridge *Street Scene, Parks and Open Spaces*

Cllr Alice Collinson *Planning Policy and Economic Development*

The areas of responsibility within each portfolio at the date of publication are listed in full in Part 3.03 of the council's Constitution

| <b>Cabinet decisions</b>   |  |                                  |  |                      |                                 |  |
|--|--|----------------------------------|--|----------------------|---------------------------------|--|
| <b>Subject</b>   | <b>Decision needed</b>   | <b>Expected date of decision</b> | <b>Proposed consultation</b>   | <b>Open/ exempt?</b> | <b>First placed on schedule</b> | <b>Contact officer</b>   |
| Garstang Town Centre Regeneration Framework  | Adoption of the Garstang Town Centre Regeneration Framework.   | 1 Jun 2022                       | The report is the culmination of a process of public and stakeholder engagement. | Open                 | 3 May 2022                      | Mark Fenton<br>Parks & Open Spaces Manager<br>Tel: 01253 887612<br>Email: mark.fenton@wyre.gov.uk                          |
| Update to the Disposal of Land at Bourne Hill, Thornton<br>Update to the Disposal of Land at Bourne Hill, Thornton | To advise Cabinet of the revised terms of disposal for land at Bourne Hill, Thornton previously declared surplus                 | 1 Jun 2022                       | None   | Fully exempt         | 3 May 2022                      | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk |
| Wyre Beach Management Scheme Phase 1 Contract Award  | To enter into a Contract to construct coastal defence works under the SCAPE framework with Balfour Beatty Civil Engineering Ltd. | 13 Jul 2022                      | Public, Rossall Residents Group  | Open                 | 31 March 2022                   | Carl Green<br>Head of Engineering<br>Tel: 01253 887215<br>Email: carl.green@wyre.gov.uk                                    |
| Local Government Ombudsman Annual Review (annual report)   | To consider the Annual Review letter from the Local Government Ombudsman.  | 7 Sep 2022                       | None.  | Open                 | 24 September 2020               | Sarah West<br>Digital Customer Experience Manager<br>Tel: 01253 887591<br>Email: sarahwest@wyre.gov.uk                     |

|  |   |             |       |      |                 |  |
|--|---|-------------|-------|------|-----------------|--|
| Capital Programme Review and Monitoring Report (mid year annual report)        | To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme. | 19 Oct 2022 | None  | Open | 16 January 2020 | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk |
| Medium Term Financial Plan (annual report)                                     | To consider the council's Medium Term Financial Plan for the next 3 years.  | 19 Oct 2022 | None  | Open | 5 December 2019 | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk |
| Cost Profiles – benchmarking results (annual report)                           | To consider the findings of the annual benchmarking study.  | 30 Nov 2022 | None  | Open | 5 December 2019 | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk |
| Authorities Monitoring Report (annual report)                                  | To approve the Authorities Monitoring Report.   | 30 Nov 2022 | None  | Open | 29 October 2021 | George Briscoe<br>Monitoring and Research Technical Officer<br>Tel: 01253 887302<br>Email: george.briscoe@wyre.gov.uk      |
| Capital Programme Review and Monitoring Report (third quarter) (annual report) | To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme. | 11 Jan 2023 | None. | Open | 29 October 2021 | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk |

|   |   |                    |       |      |                  |   |
|---|---|--------------------|-------|------|------------------|---|
| Revenue Budget, Council Tax and Capital Estimates (annual report)   | Confirmation of the Revenue Budget, Council Tax, Revised Capital Budget 2021/22 and Capital Programme 2022/23 onwards.                      | 15 Feb 2023        | None  | Open | 25 February 2022 | Veronica Wilson<br>Head of Finance<br>Tel: 01253 887311<br>Email: veronica.wilson@wyre.gov.uk     |
| Treasury Management Policy Statement and Practices, Treasury Management and Annual Investment Strategy, Minimum Revenue Provision Policy Statement and Capital Strategy 2022/23 | To approve the policy statements and agree the strategy.  | 22 Mar 2023        | None. | Open | 31 March 2022    | Ben Ralphs<br>Principle Accountant<br>Tel: 01253 887317<br>Email: ben.ralphs@wyre.gov.uk          |
| Asset Disposals (ad hoc reports)  | To agree the declaration of assets as surplus to requirements, maximise commercial opportunities and improve the return from all our assets | Before 31 Dec 2030 | None  | Open | 5 December 2019  | Maria Blundy<br>Head of Built Environment<br>Tel: 01253 887246<br>Email: maria.blundy@wyre.gov.uk |

| <b>Decisions to be taken by more than one portfolio holder</b> |   |                                  |                                 |                      |                                 |  |
|--|---|----------------------------------|---------------------------------|----------------------|---------------------------------|--|
| <b>Subject</b>   | <b>Decision needed</b>  | <b>Expected date of decision</b> | <b>Proposed consultation</b>    | <b>Open/ exempt?</b> | <b>First placed on schedule</b> | <b>Contact officer</b>   |
| Fees and charges (annual report)                               | To determine charges or fees for any relevant services operated within the portfolio                                    | Before 30 Dec 2022               | Overview and Scrutiny Committee | Open                 | 10 May 2018                     | Clare James<br>Corporate Director Resources and Section 151 Officer<br>Tel: 01253 887308<br>Email: Clare.James@wyre.gov.uk   |
| <b>Individual Portfolio Holder decisions</b>                   |   |                                  |                                 |                      |                                 |  |
| <b>Subject</b>   | <b>Decision needed</b>  | <b>Expected date of decision</b> | <b>Proposed consultation</b>    | <b>Open/ exempt?</b> | <b>First placed on schedule</b> | <b>Contact officer</b>   |
| Replacement of surfacing to Splash Pad Fleetwood               | To seek retrospective approval for a scheme to be added to the Council's Capital Programme for 2022/23 costing £25,954. | 4 May 2022                       | None                            | Open                 | 3 May 2022                      | Jonathan Akroyd, Keely Jones<br>Building Control Officer, Building Surveyor<br>Tel: 01253 887245, Tel: 01253 887460<br>Email: Jonathan.Akroyd@wyre.gov.uk, keely.jones@wyre.gov.uk |

|   |   |                    |   |      |                  |  |
|---|---|--------------------|---|------|------------------|--|
| Changing Places Facilities at Wyre Estuary Country Park, Thornton and Central Car Park, Fleetwood | To seek approval to accept the Changing Places (CP) Fund allocation of £128,000 from the Department for Levelling Up, Housing and Communities (DLUHC), following a successful expression of interest. | May 2022           | A public consultation was published by Fleetwood Beach Wheelchairs. Consulted with Lancashire County Council, with letter of support from Dr Sakthi Karunanithi, Director of Public Health. | Open | 31 March 2022    | Sara Ordonez<br>Policy and Performance Officer<br>Tel: 01253 887267<br>Email: sara.ordonez@wyre.gov.uk                         |
| Support Funding for George Williams House, Fleetwood  | To contribute to funding to maintain the housing scheme   | Before 31 May 2022 | None  | Open | 25 February 2022 | David McArthur<br>Private Sector Housing and Housing Options Manager<br>Tel: 01253 887434<br>Email: david.mcarthur@wyre.gov.uk |
| Cash Receipting System Phase 2 Upgrade  | To seek approval for phase 2 elements referred to in the 2018 report.   | Before 30 Jun 2022 | None  | Open | 15 February 2019 | Veronica Wilson<br>Head of Finance<br>Tel: 01253 887311<br>Email: veronica.wilson@wyre.gov.uk                                  |
| Write Offs - Irrecoverable Debts (annual / ad hoc reports)  | To report Council Tax, Non-Domestic Rate (NDR), Housing Benefit overpayments & sundry debtor write-offs.  | Before 31 Dec 2025 |   | Open | 31 March 2022    | Andrew Robinson<br>Compliance Manager<br>Tel: 01253 887536<br>Email: andrew.robinson@wyre.gov.uk                               |

|   |   |                    |                 |      |                 |   |
|---|---|--------------------|-----------------|------|-----------------|---|
| Repairs to various buildings (ad hoc reports) | To approve the costs of urgent repairs to various buildings funded from the capital receipts.                               | Before 31 Dec 2030 | As appropriate. | Open | 23 October 2019 | Maria Blundy<br>Head of Built Environment<br>Tel: 01253 887246<br>Email: maria.blundy@wyre.gov.uk |
| Asset Disposals (ad hoc reports)              | To declare assets as surplus to requirements, maximise commercial opportunities and improve the return from all our assets. | Before 31 Dec 2030 | None            | Open | 5 December 2019 | Maria Blundy<br>Head of Built Environment<br>Tel: 01253 887246<br>Email: maria.blundy@wyre.gov.uk |

#### Decisions by Council Officers

| Subject                               | Decision needed   | Expected date of decision | Proposed consultation | Open/exempt? | First placed on schedule | Contact officer   |
|---------------------------------------|---|---------------------------|-----------------------|--------------|--------------------------|---|
| Property Investments (ad hoc reports) | To approve investment in commercial properties up to £1,000,000 in consultation with the Resources Portfolio Holder and to make recommendations for any commercial property investments over £1,000,000 to Cabinet. | Before 31 Dec 2030        | As appropriate.       | Part exempt  | 8 November 2019          | Bernard Donnelly<br>Senior Estates Surveyor<br>Tel: 01253 887219<br>Email: Bernard.Donnelly@wyre.gov.uk |